



Licensing Act 2003
Premises Licence Application
Notification to Local Authority of Agreement Regarding
Licensing Enforcement Authority Representations.

Leicester City Council
Licensing Authority
City Hall
115 Charles Street
Leicester
LE1 1FZ

Wednesday 23rd August 2023

Dear Mr Whiting,

The City of Leicester College, Downing Drive, Leicester.

I write in my capacity as the applicant in relation to the above matter.

Discussions have taken place with the Leicester City Council Licensing Enforcement Authority in relation to the promotion of the Licensing Objectives.

I am aware that representations have been made that the following conditions should be placed upon the new licence:

- 1) The licence holder will ensure a colour CCTV camera system is installed, operational and recording whilst the premises is open to the public. The system must permit the identification of individual(s) in all lighting conditions.
- 2) CCTV cameras must cover all areas that the public have access to, including the entrance, exit and pavement area immediately outside the premises.
- 3) CCTV system images must be securely stored, display an accurate date/time stamp and retained for a minimum of 30 days.
- 4) The licence holder will ensure the premises CCTV is provided to an officer from a responsible authority in a downloadable and viewable format within fourteen days of being requested.
- 5) The licence holder will ensure that there is always a member of staff trained and available to download images/ footage immediately or an agreed timescale if requested by the police or the Licensing Authority.
- 6) The licence holder shall take reasonable steps to prevent public nuisance being caused by customers outside the premises by displaying prominent Quiet notices requesting customers respect the needs of local residents.
- 7) An incident and refusals log will be kept on the premises and retained for a period of 12 months from the date of the incident. The log will be made immediately available for

inspection on request of an officer from a responsible authority.

- 8) The licence holder will ensure that a full fire risk assessment will be conducted and reviewed and implemented in line with Fire Safety Legislation annually.
- 9) There will be regular safety checks of areas such as toilets and entrances/exits and recorded in a logbook which will be kept on the premises and immediately available upon request from any authority officers.
- 10) The Licence is subject to Leicester City Council's Standard Conditions for Places of Public Entertainment, published on the Licensing Authority's website www.leicester.gov.uk/licensing

I agree to ~~the~~ these condition/s and do not therefore consider that a hearing is necessary.

Yours faithfully,

Signature

Name in block capitals SHAWN DAVID WHITTING APPLICANT AND STRATEGIC BUSINESS LEAD

Date 24 AUGUST 2023

Signed

KEN VERNON
(HEAD TEACHER)

24 AUGUST 2023